



**Letter of Agreement  
Recipe Idea  
Residents of the United States and Canada**

Thank you for reaching out to Reynolds Consumer Products regarding your recipe.

Reynolds is interested in new developments and makes it a policy to accept outside submissions of this type. However, Reynolds' policy requires that we clearly establish certain ground rules prior to such consideration in order to avoid misunderstandings now or in the future.

We will accept such submissions only if made with the clear understanding that with respect to dealing with Reynolds:

- a) no confidential information will be transmitted by you;
- b) the recipe being submitted is original and not obtained from another source or influenced by the work of others; and
- c) you expect no compensation or recognition of authorship for the material being submitted.

Also, it should be clearly understood that Reynolds is under no contractual or other obligation with respect to the submission unless based on a specific written agreement, executed by properly designated officials.

Subject to this understanding, we will be pleased to receive to your submittal; however, before accepting any material you may submit, we require you to do the following:

1. Print a copy of this 3-page document.
2. Review and sign the Letter of Agreement. Signing the Letter of Agreement substantially impacts your legal rights. Accordingly, you may wish to consult legal counsel prior to signing and returning the Letter of Agreement.

3. Complete the Non-Confidential Recipe Submission Form. This will help us understand the exact nature of your idea.
4. Make a copy of both pages of the completed Letter of Agreement and the Non-Confidential Recipe Submission Form for your file.
5. Return all three original pages to:

Rita Winslow  
Marketing Services  
Reynolds Consumer Products  
6641 West Broad Street  
Richmond, VA 23230 USA

Whether or not you see fit to proceed as outlined above, we wish to express our appreciation for the interest you evidenced in our company by contacting us concerning this matter.

Very truly yours,

REYNOLDS CONSUMER PRODUCTS

**AGREED:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please print or type)

\_\_\_\_\_  
Signature of parent or Guardian (required if  
Submitter is not at least 18 years old)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please print or type)

## Non-Confidential Recipe Submission Form

### Contact Information

Name: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Recipe Information

Recipe Title: \_\_\_\_\_

Please use the space below to provide the history or background of the recipe, the list of ingredients, the preparation steps, the number of servings and any additional information or non-returnable images you feel will be helpful in preparing the recipe.

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